

**Project Identification Form (PIF)**

**INSTRUCTIONS: Please complete all sections thoroughly.**

**See the end of this document for required distribution.**

*1*. **Date of Submittal:** Click here to enter date.*2*. **Initial or Revised PIF?** Initial / Revised

*3*. **Is this project phased?** Yes / No **If phased:** Enter phase number and total # of phases.

*4*. **Sponsoring public entity:** Enter entity name.*5*. **Project Name:** Enter project name.

*Note: per MAP-21, Non-Profit Organizations cannot be lead agencies, but they can contribute to projects.*

*6*. **Is the project on the ICIP?** Yes / No **If yes, year and priority #:** Year, priority # (if available)

*7*. **Is the project in or consistent with a MPO/RTPO/Local planning document?** Yes / No

**If yes, which document (MTP/SLRP/TTP/etc.):** Enter document name and year.

*8*. **Is the project in the TIP/STIP?** Yes / No **If yes, year(s):** Enter year(s). **Control #:** Enter CN.

*9*. **Is the project on the MPO TIP/RTPO RTIPR?** Yes / No **If yes, which year(s):** Enter year(s).

*Notes: Please contact your MPO/RTPO planner if this project is not in any local planning documents; if it is,* ***please include the first page and the page on which the project is listed for any relevant documents.***

*10*. **County:** Select a county.*11*. **US Congressional District:** Select a district.

*12*. **New Mexico House District:** Enter House District.*13*. **New Mexico Senate District:** Enter Senate District.

*14*. **Contact Person and/or PDE:** Click here to enter contact person/PDE name.

*15*. **Address:** Enter street address, city, state, and zip code.

*16*. **Phone:** Enter phone #.*17*. **Fax:** Enter fax #.*18*. **E-mail:** Enter email address.

*19*. **MPO or RTPO:** Select a MPO/RTPO.*20*. **NMDOT District #:** Select a district.

**Project Description**

*21*. **In the space below, please provide a narrative describing the Project, its Purpose and Need,** i.e., the rationale behind the project. *If this project has or will go through the NEPA process, the description below should match the NEPA description as closely as possible.*

Enter a project description – this field will expand as needed, but please be concise.

*22*. **Select an Improvement Type for the project:** Select the (primary) Improvement Type.

Notes: See FMIS Improvement Type Codes for complete improvement descriptions. List additional improvement types here: Enter improvement type(s), including improvement type number.

**Project Details** (fill out where applicable)

*23.* **Route # (or Street) Name:** Enter route number or name.*24.* **Length (mi.):** Enter length in miles.

*25.* **Begin mile post/intersection:** Enter begin point.*26.* **End mile post/intersect.:** Enter end point.

*27.* **Directions from nearest major intersection or landmark:** Enter directions, field will expand.

*28*. **Google Maps link (see tutorial for help):** Enter shortened Google Maps URL [goo.gl/maps/xxxx].

*29.* **Roadway FHWA Functional Classification(s):** Select a road type, or enter road types.

**Funding Information**

*30.* **Has this project received Federal funding previously?**Yes / No **If yes, which years?** Enter year(s). **Which program(s)?** Enter program(s).

**In the table below, please itemize the total project cost by type and funding source.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Federal | State | Local\* | Tribal | Other |
| *31*. Environmental/Planning | $Amount | $Amount | $Amount | $Amount | $Amount |
| *32*. Preliminary Engineering | $Amount | $Amount | $Amount | $Amount | $Amount |
| *33*. Design | $Amount | $Amount | $Amount | $Amount | $Amount |
| *34*. Right-Of-Way | $Amount | $Amount | $Amount | $Amount | $Amount |
| *35*. Construction | $Amount | $Amount | $Amount | $Amount | $Amount | **Total** |
| *36*. Other Process | $Amount | $Amount | $Amount | $Amount | $Amount | $Amount |

\* Identify the specific local/ city/ county/ tribal government fund(s) source, such as gas tax, sales tax, etc.

**Project Readiness**

**This is a list of certifications, clearances, and other processes that could apply to the project.** These steps may not be required at this time, but could be necessary at a later date. Identify the **date** that the certification or clearance was received **OR** if a certification/ clearance is under way **OR** will be started in the future **OR** the step is not applicable (N/A). **Do not leave any field blank.**

*37.* **Public Involvement:** Date completed, under way, OR to be started.

*38.* **Right of Way:** Date completed, under way, to be started, OR N/A.

*39.* **Design:** Date completed, under way, to be started, OR N/A.

*40.* **Environmental Certification\*\*:** Date completed, under way, to be started, OR N/A.

*41.* **Utility Clearances:** Date completed, under way, to be started, OR N/A.

*42.* **ITS Clearances:** Date completed, under way, to be started, OR N/A.

*43.* **Railroad Clearances:** Date completed, under way, to be started, OR N/A.

*44.* **Other Clearances:** Date completed, under way, to be started, OR N/A.

\*\* NEPA assessment may evaluate: Threatened & Endangered Species, Surface Water Quality (Clean Water Act), Ground Water Quality, Wetlands, NPDES Permit, Noxious weeds, Air Quality Analysis, Noise Analysis, Hazardous Materials Analysis, and other areas; 4-F properties. NHPA Section 106 Cultural Resources Investigation may include: coordination with land management agencies and State Historic Preservation Officer, Cultural Properties Inventory (buildings recorded), Traditional Cultural Property Inventory (consult with appropriate Native American tribes), Tribal Historic Preservation Officer and State Historic Preservation Officer. **For a full list of environmental and cultural areas that may be evaluated, see the Tribal/Local Public Agency Handbook.**

**Project Planning Factors**

**Below are the federally mandated planning factors for all transportation projects.** Please check all that apply and provide a brief explanation of how the project addresses the factor. Comment area will expand as needed. **NOTE: if you are applying for TAP or RTP funds, leave this section blank and complete the supplemental TAP or RTP application.**

*45.*  **Economic Vitality:** Type explanation.

*46.*  **Safety for Motorized and Non-motorized Users:** Type explanation.

*47.*  **Security for Motorized and Non-motorized Users:** Type explanation.

*48.*  **Accessibility and Mobility of People and Freight:** Type explanation.

*49.*  **Environment, Energy Conservation, Quality of Life:** Type explanation.

*50.*  **Integration and Connectivity:** Type explanation.

*51.*  **System Management and Operation:** Type explanation.

*52.*  **System Preservation:** Type explanation.

**REQUIRED DISTRIBUTION**

*53.* **Send a completed electronic version** to appropriate **MPO/RTPO**, **District staff**, and **NMDOT Planning liaison**.