**LOCAL GOVERNMENT TRANSPORTATION PROJECT FUND**

Form No. A-xxxx

New 01/22/2020

Statewide Planning

 **PROJECT FEASIBILITY FORM (PFF)**

 **MPO/RTPO:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**GENERAL INFORMATION**

|  |  |
| --- | --- |
| **Preparation Date:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **Project Title:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Requesting T/LPA:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Applicant) | Is there an approved Governing Body resolution for this application: YES \_\_ NO \_\_ PENDING\_\_\_ |
| **Responsible Charge** Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**PROJECT DESCRIPTION**

**Project Type** (Circle/boldface/underline all that apply):

ROADWAY BRIDGE SAFETY PLANNING/DESIGN OTHER

If you chose “OTHER” please clarify here:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Project Scope:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Is the request to address a bridge on the NMDOT’s Local Bridge Priority List for Replacement/Rehabilitation?

NO \_\_ YES \_\_ If yes, please indicate bridge #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Is the request to continue or advance a phase of a previous project?

NO \_\_\_ YES \_\_\_\_ If yes, please indicate funding sources and scope of previous phase below.

Funding Source: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Previous Phase Project Scope: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Completion Date of Previous Phase: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Phase being requested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Project Location**

Route Number and/or Street Name: \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Project Termini:**

Beginning Mile point and/or intersection: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ending Mile point and/or intersection: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total length of proposed project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**NOTE: A local government project that is located in full or in part within a department right-of-way or NHS route must be administered in accordance with the “Tribal/Local Public Agency Handbook”.**

**A local government project that ties into, connects or crosses a department right-of-way or an NHS route, or when the project may have an effect on existing improvements within department rights-of-way, requires the approval of the department.**

Is the project located in full or in part within a department right-of-way or NHS route?

NO \_\_ YES \_\_ If yes, the project must be administered in accordance with the Tribal/Local Agency Handbook and follow all requirements and procedures.

Does the project tie into, connect or cross a department right-of-way or an NHS route, or will the project have an effect on existing improvements within a NMDOT right-of-way? “Letter of Approval” from the NMDOT District Engineer?

NO \_\_ YES \_\_ If yes, a “Letter of Approval” is required from the NMDOT District Engineer.

Will the project impact known environmental and/or cultural resources?

YES \_ NO \_\_ If yes, please clarify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Project Phases** to be included in request (Circle/boldface/underline all that apply):

*PLANNING*

*PRELIMINARY ENGINEERING/DESIGN*

*CONSTRUCTION*

*CONSTRUCTION MANAGEMENT& TESTING*

**PROJECT COSTS:**

|  |  |
| --- | --- |
| **Column A** | **Column B** |
| If project is not phased, complete column A only.If project is phased, list the amount of funding being currently requested in Column A and complete Column B. | Total Phases No. (1, 2, 3, I, II, III, etc.): |  |
| The amount below represents the cost of the entire project and will be greater than Column A.  |
| Requested Cost  | $ | Total Project Cost: | **$** |
| **Percentage Estimates:** | Phased projects are usually large and divided into parts or phases. Please clarify how the requested project funding relates to the total overall project. Identify future phases and estimated costs.  |
| Total Local Match | % | $ |
| Total State Share | % | $ |
|  | **100%** |  |

|  |
| --- |
| **NMDOT DISTRICT REVIEW:** |
| By:  | Date: | Recommended:  | Yes | No |
| **NMDOT ENVIRONMENTAL BUREAU REVIEW:**  |
| By:  | Date: | Environmental approvals required: | Yes | No |

If yes, please specify the environmental approvals/certifications that are required of the applicant.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **T/LPA REVIEW:** |
| By:  | Date: | Recommended:  | Yes | No |

NMDOT District comments.

NMDOT Environmental Bureau comments.

**Topics to discuss during all PFF meetings:**

* Is this project included in any other planning documents? (Comprehensive Plan, ICIP, etc.)
* Does the T/LPA have the minimum match required for the project? If not, does the T/LPA intend to apply for a match waiver?
* Does the T/LPA have a good track record for responsible use/tracking of state funds? Have they met closeout deadlines? Have they successfully completed other state funded projects in a timely manner?
* Has the T/LPA had any issues with design/construction in the past?
* Does the T/LPA have major audit findings that would prevent them from being a responsible fiscal agent?

**Additional topics to discuss during PFF meetings ONLY if project is on or intersects with an NMDOT or NHS route:**

* Is the Tribal/Local Public Agency (T/LPA) familiar with the NMDOT T/LPA Handbook? Has the person in responsible charge attended one of the T/LPA Handbook trainings?
* Is the project within NMDOT ROW? If so, does the district support the project?
	+ Are agreements necessary for maintenance and operations? (Lighting agreements, landscaping, etc.)
* The T/LPA must follow the NMDOT specifications as outlined in the “Specs for Highway and Bridge Construction” unless the appropriate NMDOT Design Center grants permission prior to design for the T/LPA to use other specs.